



अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स) कल्याणी  
All India Institute of Medical Sciences (AIIMS) Kalyani  
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक सांविधिकनिकाय)  
(A Statutory Body under the Aegis of Ministry of Health and Family Welfare, GOI)  
राष्ट्रीय राजमार्ग - 34, बसन्तपुर, सागूना, कल्याणी, ज़िला - नदिया, पश्चिम बंगाल - 741245  
NH-34 Connector, Basantapur, Saguna, Kalyani, District Nadia, West Bengal 741245

Reference no: **AIIMS/KALYANI/EVENT-03/2023**

Date: **27/09/2023**

**PROCUREMENT CELL**

**QUOTATION NOTICE**

Urgent Quotation is invited on behalf of the Executive Director, AIIMS, Kalyani for supply of the following items / Services.

Sl. No.	Description of the Item	Required Quantity	
01	Banner with Structure stand (4ft. x 5 ft.)	12 pcs.	
02	Bibs ( size -L & XL)	60 pcs.	
03	Mahatma Gandhi Photo with Photo frame (20 inch. X 30 inch.)	01 pcs.	
04	Mahatma Gandhi Photo with Structure stand (4 ft. X 3 ft.)	02 pcs.	
05	Hat with Institute Logo	50 pcs.	
06	Batch with logo	100 pcs.	
07	Video and still photography for the schedule time of full day basis ( including pen drive for 2 site video & photo storage)	for the schedule time of full day basis.	
08	Refreshment items	a) Working launch	100 packets
		b) Water bottle (500 ml)	200 nos.
		c) Napkin	4 pkts.
		d) Fruit juice (200 ml)	100 nos.
09	Cleaning consumables	a) Bleaching Powder	25 kg
		b) Gloves	50 pair

The following self -attested documents are required to be submitted along with the offer:

- IT return for the last 3 years
- Valid GST registration certificate
- Updated Trade license ( valid for the current Financial year)
- PAN card



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**General Instructions for tenderer:**

- A) The Competent Authority strictly reserves the right of acceptance or cancellation of any quotation without assigning any reason thereof.
- B) Quotation number and date must be mentioned on the top of the sealed envelope; otherwise the envelope may be cancelled without opening.
- C) Sealed envelope containing quotation should be dropped in the drop –box kept at the Procurement Cell, ground floor, Administrative Building , AIIMS , Kalyani within the date and time mentioned below.
- D) The due date for opening of the bid is 30/09/2023 at 11:00 hrs. Your offer should reach us well before due date and time i.e. latest by 10:00 hrs. of 30/09/2023.
- E) Quotation notice can be downloaded from the following website: [www.aiimskalyani.edu.in](http://www.aiimskalyani.edu.in)

*Mahuya*  
27/9/23  
Dr. Mahuya Chattopadhyay  
Chairperson of procurement cell  
AIIMS, Kalyani

- Copy to: i) PS to ED (for kind information)  
ii) PS to DDA (for kind information)  
iii) FIC, Finance (for kind information)  
iii) Nodal Officer (for kind information)  
iv) Office Copy